

STIRRUPS COUNTRY HOUSE HOTEL

MAIDENS GREEN, BRACKNELL, RG42 6LD

TEL: 01344 882284 FAX 01344 882300

WWW.STIRRUPSHOTEL.CO.UK

MEETINGS & EVENTS



Stirrups - The Perfect Venue for Meetings & Events

Stirrups Country House Hotel is the ideal venue for your business meetings, seminars and conferences, offering you excellent facilities, a peaceful country location, easy access and attentive service.

We have a choice of two well-equipped air conditioned suites for your conference, with additional syndicate areas. The suites are available on both a day and residential basis. The Floyd Suite seats a maximum capacity of 100 delegates and the Windsor Suite up to 50 delegates.

Stirrups has 46 en-suite bedrooms, including 12 with Executive status and 10 Junior Suites.

To accompany your day's conferencing, we offer a wide range of services and facilities, including:

- Projector and screen, flip chart and easel, pens
- Other equipment, including audio / visual equipment
- Facsimile
- Conference phones
- Photocopying
- Wireless broadband connection

We are happy to offer you a choice of delicious menus, with the option of creating your own individual menu.

Private dining can be arranged, or indeed a dinner dance for your company's annual function. The friendly bar with welcoming inglenook is ideal for relaxation in the evening.

Our experienced staff will ensure the smooth running of your conference.

We will be delighted to welcome you to Stirrups to show you our excellent facilities and to discuss your detailed requirements.

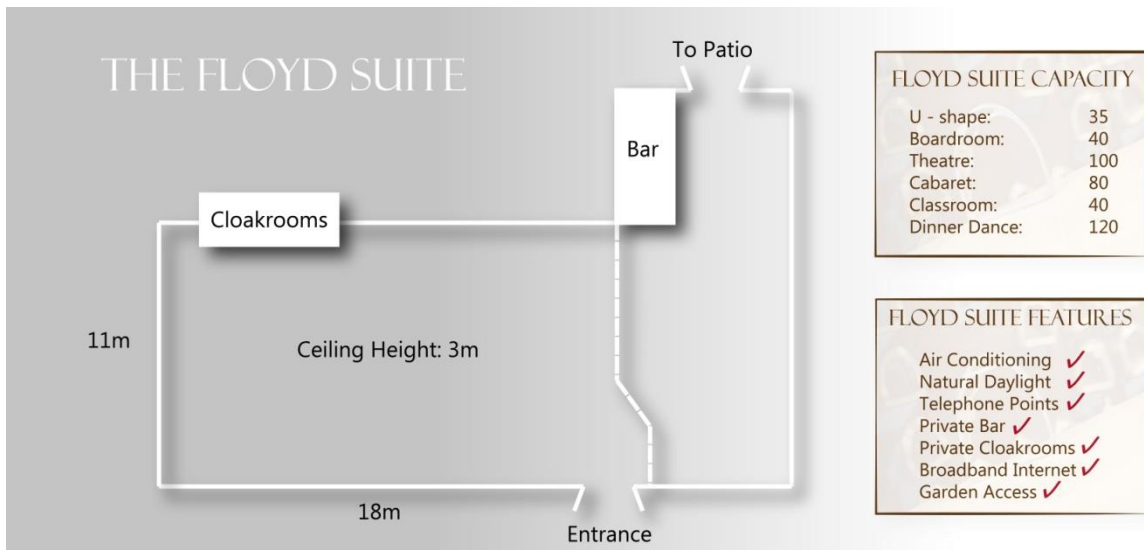
Visit our web site www.stirrupshotel.co.uk for more information and latest offers.

The Conference Rooms

The Floyd Suite



This is our most spacious room and takes from 20 to 35 U-Shape or 80 Theatre style. It has natural daylight and dimmable lighting. A separate curtained area in the same room accommodates delegates for a private lunch. It is fully air conditioned and has dedicated cloakrooms.



The Windsor Suite



For 15 to 26 delegates boardroom or 50 theatre style. The Windsor Suite has natural daylight, is air conditioned and has patio doors to the car park and gardens

THE WINDSOR SUITE

5.5m

Ceiling Height: 2.5m

10m

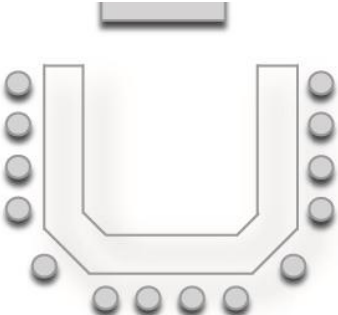
Entrance

WINDSOR SUITE CAPACITY	
U - shape:	25
Boardroom:	26
Theatre:	50
Cabaret:	36
Classroom:	20
Dinner Dance:	n/a

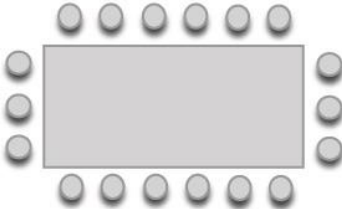
WINDSOR SUITE FEATURES	
Air Conditioning	✓
Natural Daylight	✓
Telephone Points	✓
Broadband Internet	✓
Grounds Access	✓

Suggested Layouts

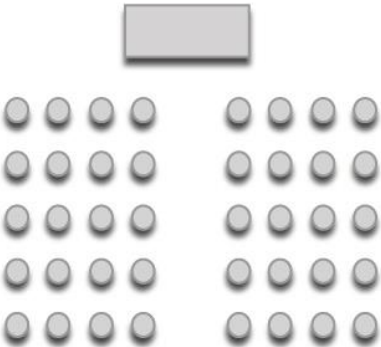
U - Shape



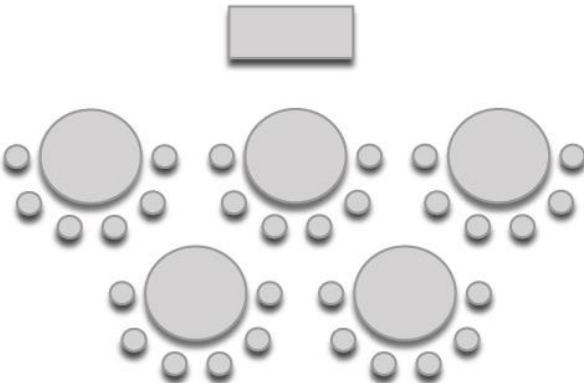
Boardroom



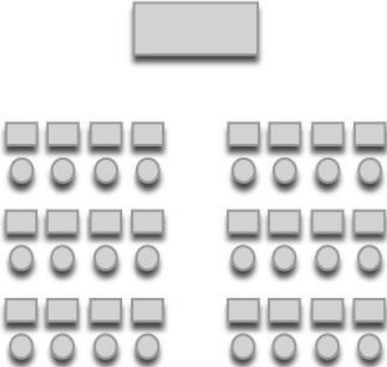
Theatre



Cabaret



Classroom



The Conference Tariff (for 10 or more Delegates)

(Prices valid from January 2016 until further notice)

Our **Daily Delegate Rate** is £47.50 + VAT per delegate which includes:

- Morning Coffee with fresh Danish Pastries
- Mid Morning Coffee with Biscuits
- Conference Lunch:
 - Two Course Hot Buffet, Cold Buffet, *or* Finger Buffet (see page 8 for more details)

(For Conferences under 12 delegates we offer a 2 course Conference Lunch Menu in our restaurant)

- Afternoon Tea with Biscuits
- Use of One Main Conference Room
- Projector, Screen and Flipchart
- Mineral Water & Cordials on the Conference Table(s)
- Delegate Pads & Pencils
- Free Conference Broadband

Our **Residential Conference Rate** is £170.00 + VAT per delegate.

This comprises of everything within the day delegate rate and also:

- Three Course Evening Meal in our Restaurant.
- Overnight Accommodation in a Standard Bedroom
- English or Continental Breakfast
- Daily Newspaper of your choice

NB For both Day Delegate and 24 hour delegate rates, a minimum number of 10 delegates are required

Syndicate Rooms are available from £150.00 + VAT per room per day.

The Conference Tariff (For up to 10 Delegates)

For those conferences not reaching our minimum numbers to attain delegate rates, we are able to offer our four rooms on a room hire basis, at the duty managers' discretion.

These rates are;

	Half Day	Full Day
Floyd Suite	£400	£800
Windsor Suite	£250	£400
Winkfield	£80	£100

Conference Equipment

Multimedia (TV and DVD)	£70 + VAT per day
TV only	£40 + VAT per day
Laptop	£80 + VAT per day
PA System	£80 + VAT per day
Projector & Screen	£80 + VAT per day
Flipcharts and Pens	£20 + VAT per day

Services

Photocopying	£0.15 per sheet
Telephone calls	£0.20 per BT unit
Facsimile Charges	
Incoming	£0.50 per sheet
Outgoing	£1.00 per sheet
International	£2.00 per sheet
Broadband Access	FREE

Extras available for your conferences

Tea & Coffee	£ 3.00 per Serving
Fresh Orange Juice	£ 9.50 per Jug
Mineral Water	£ 3.90 per Bottle
Bacon Rolls	£ 4.50 each
Croissants or Danish Pasties	£ 1.75 each
Bowls of Fresh Fruit	£15.00 each

The Conference Menus

Though we have listed the menus below, we are able to be flexible to your own wishes to ensure that your meeting is successful.

Buffet Menus

For Conferences with the number of delegates of 12 or above we can offer any of these Buffet menus:

Hot Buffet – choice of three followed by a selection of Chefs Desserts

Moroccan Lamb Tagine
Stir Fried Chicken with Pepper, Onion & Carrots
Garlic & Lemon Baked Salmon
Slow cooked Beef & Guinness Stew
Thai Green Chicken Curry
Spinach & Feta Pasta Bake

These dishes can be served with a variety of additional vegetable options:-

Wild rice & New Potatoes
Selection of Salads and Chutneys
Salsa and Pickles

Finger Buffet – followed by selection of Chefs Desserts

Something Light

Selection of freshly made White &
Wholemeal Tortilla Wraps
Chicken & Vegetable Kebabs
Selection of Potted Salads & Pasta's
Warm Flat Breads with Hummus & Cottage
Cheese
Flat Bread Pizza with Roasted Vegetables
& Parmesan
Fruit Bowl Selection

Classic

Assorted Open and Closed Sandwiches
Tangy Thai Pork Ribs
Vegetable Spring Rolls
Chicken and Plaice Goujons
Quiche - Choice of the Day
Sausage Rolls
Pizza

Conference Lunch Menu

For Conferences with delegates of 12 or less we offer the menu below. We will offer the menu at morning break in order for the delegates to pre-order.

Typical Conference Lunch Menu (up to 12 delegates)

Beer Battered Haddock with Steak Cut Chips, Tartar Sauce & Mushy Peas
Chicken Nasi Goring with Fried Egg (Gf/DF)
Free Range Chicken Caesar Salad, Cos Lettuce, Croutons, Anchovies, Egg, Bacon & Parmesan (This can be Gluten & Dairy Free)
Salmon Niçoise with Green Beans, Olives, Tomatoes, Boiled Egg, Red Onions & Baby Potatoes (This can be Gluten & Dairy Free)
Sub Sandwich – Chicken Club with Bacon & Cheddar & Fries
Sweet Potato, Spinach & Goats Cheese Lasagne with Garlic Bread (V)

Gingerbread Cheesecake
Fruit Salad with Sorbet (V,GF/DF)
Vanilla Panna Cotta with Shortbread
Mixed Ice Cream & Sorbets
Mixed Sorbets (V/GF/DF)

(V) = Suitable For Vegetarians / (GF) = Gluten Free / (DF) = Dairy Free

Restaurant Dinner Menu (typical)

Starters

Soup of the Day served with Warm Bread
Scottish Smoked Salmon Terrine, Compressed Cucumber, Caviar, Warm Blinis
Seared Scallops, Shrimps, Sea Vegetables, Beurre Noisette
Confit Duck, Roasted Plum, Spaghetti Vegetables (GF)
Toasted Sour Dough, Barkham Blue Rarebit & Chestnut Mushrooms (V)
Salt Baked Beetroot Salad, Confit Mushrooms, Candied Walnuts, Sesame Dressing (VE)

Main Courses

Duo of Lamb (Fillet & Neck), Gnocchi, Hazelnuts, Romanescu Cauliflower, Baby Spinach, Garlic & Rosemary Sauce
Slow Cooked Featherblade of Beef, Charred Shallots, Dauphinoise Potato, Bourguignon Sauce
28 Day Aged 10 o/z Ribeye Steak, Fat Chips, Tomato, Mushroom - Peppercorn or Béarnaise Sauce
Herb Crusted Skrei Cod, Scorched Baby Leek, Pak Choi, Turned Potatoes, White Wine Sauce
Corn Fed Chicken Breast, Black Garlic Purée, Lyonnaise Potato, Cauliflower, Shitake Mushroom Sauce
Mushroom & Nut Roast, Boulangère Potatoes, Salsa Verdi (VE)

Desserts

Goopy Chocolate Fondant, Vanilla Ice Cream (Allow 15 minutes)
Strawberry & Prosecco Cheesecake, White Chocolate Pencils
Apple Panna Cotta, Caramelised Apple, Apple Crisps (V) (GF)
Chocolate Brownie, Coconut Caramel Sauce (VE)
Praline Mousse, Hazelnut Meringue £6.95 (GF)
Selection of Ice Creams £6.00 (V)

Coffee & Mints

*All menus are subject to change at short notice due to seasonal variations and availability of fresh produce. Please contact us with any specific requirements. We will always try to oblige. **A varied and extensive wine list is available on request***

Conference Booking Conditions

(Prices are valid from January 2022 until further notice)

Cancellations

Cancellations can be very costly for a hotel. To keep our prices competitive, we have a cancellation policy. Cancellation charges follow a sliding scale dependant on how much notice is given and are based on the anticipated final invoice:

12 weeks or more	up to 25%
6-12 weeks	25%
4-6 weeks	50%
Less than 4 weeks	75%

In each case we will make every attempt to re-let the room(s). The resulting revenue will be deducted from the cancellation charge.

Number of guests attending

If you give us at least two days notice, you can reduce the original number of guests by up to 20%. Within two days, variations to final numbers will attract cancellation charges as outlined above.

Payment terms

Unless you have agreed credit facilities with the Hotel, a deposit of 10% is due with the confirmation of booking and full payment is due two weeks before the conference / meeting.

If you have credit facilities, you will be invoiced after the event and the amount is due for payment 30 days from invoice date. We reserve the right to charge interest at 1.5% per month on outstanding amounts.

Use of the Hotel

If you are planning to bring electrical equipment, please check with the Hotel first. Please consult us if you want to stick things to walls or ceilings. Any damage to the property will be charged.

General

It is agreed you are not acting for or on behalf of anyone else. You are responsible for charges incurred for hire of special equipment

Insurance

You may wish to consider taking out low cost insurance to cover cancellations. Please ask us for a proposal form if you are interested.

I have read and understood the terms and conditions of booking.

Signed:

Company :

Date of Conference:

How to find us

Stirrups Country House Hotel
Maidens Green,
Bracknell
RG42 6LD
Tel: 01344 882284

Directions:- Stirrups lies on the B3022 200 meters south of the crossroads in Maidens Green Village.

From A329M take the A322 into Bracknell following signs to Ascot. Then take B3022 towards Winkfield & Windsor- hotel 2.5 miles on right.

From M3 (J3) take A322 towards Bracknell. After 1 mile fork right onto A332, then after 1.5 miles fork left onto B3017. Follow this for 2 miles (B3017 forks left after sharp right bend) . Turn right onto B3022 at 'T' Junction – hotel 400 meters on right

From M4 (J6) take A355 to Windsor, then B3022 following signs to Legoland. After Legoland turn right at roundabout on the B3022 towards Winkfield. After 3 Miles turn left on B3022 in Maidens Green Village. Hotel 200 meters on left.

From M4 (J8/9) take A308(M) then A330 towards Bracknell/ Ascot. After 5 miles after entering Maidens Green turn right onto B3022. Hotel 200metres on left

By train Bracknell (Waterloo Reading line) then taxi.

From Airports telephone reception in advance for taxi pick-up

